

LITTLE ELLINGHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of the Council to be held on
Wednesday 3rd September 2025 at 7.30pm at Old School Hall, Little Ellingham**

Miss L Dawson
Clerk to the Council

Friday 29th August 2025

Little Ellingham welcomes the public and press to its meetings. The public and press can address the Council during the Open Forum at the beginning of the meeting. The law does not permit members of the public and press to take part in debates.

AGENDA

- 1. Open Forum – Public Speaking**
- 2. To consider any applications for co-option for the 1 vacancy**
- 3. To accept apologies for absence**
- 4. Register of Interests – to declare personal or prejudicial interests in items on the agenda**
- 5. To approve the minutes of the Parish Council meeting held on 2nd July 2025**
- 6. Financial Update**
 - 6.1 To receive an update on a potential application to the Parish Partnership fund for 2026/2027.
 - 6.2 To receive accounts, budget comparison, and bank reconciliation.
 - 6.3 To approve the payments and receipts, as presented and any additional payments received before the meeting:

Company	Description	Net	Vat	Gross
Unity	Service Charge 31/6/25	£6.00	£0.00	£6.00
Unity	Service Charge 31/7/25	£6.00	£0.00	£6.00
Unity	Service Charge 31/8/25	£6.00	£0.00	£6.00
Unity	Service Charge 30/9/25	£6.00	£0.00	£6.00
Village Hall	Hall Hire 2/7/25	£12.00	£0.00	£12.00
Staff Costs	Months 6 & 7	£514.56	£0.00	£514.56
Vistaprint	Newsletter Vol. 75 (Refund L Dawson)	£58.32	£11.67	£69.99
INCOME				
Breckland	Recycling Reclaim 1/4/24 to 31/3/25	£114.70	£0.00	£114.70

- 7. Planning**
 - 7.1 To consider any planning applications received from Breckland District Council prior to the meeting.
 - 7.1.1 None received prior to the agenda being published.
- 8. Newsletter**
 - 8.1 To receive a copy of the Volume 75 newsletter, delivery by 3rd September 2025.
 - 8.2 To consider items for Volume 76, to be published end of November 2025.

9. Policies & Administration

- 9.1 To receive the updated policy review sheet.
- 9.2 To consider and approve the Filming at Meetings Policy.
- 9.3 To consider and approve the Safeguarding policy.
- 9.4 To consider and approve the Data Protection Policy.
- 9.5 To consider and receive the information audit 2025.
- 9.6 To consider and approve the FOI Publication Scheme.
- 9.7 To consider and approve the Privacy Statement.

10. Highways / Roads / Footpaths / Hedges / Trees

- 10.1 To receive an update on recent highways reports.
 - 10.1.1 To receive an update on the new bus stop.
- 10.2 To receive an update on the current dog waste bins, and any further actions.
- 10.3 To receive the SAM2 report.
- 10.4 To consider the quotes for the tree survey.

11. Correspondence

- 11.1 To receive NCC Parish reports from Cllr Edward Connolly, circulated.

12. To receive updates and discuss any actions relating to Pilgrim Food's.

- 12.1 Email received regarding odour abatement works on 18th July 2025.

13. Items for the next meetings agenda.

14. To confirm date of next meetings, beginning at 7.30pm at Old School Hall.

- Wednesday 5th November 2025
- Wednesday 7th January 2026