

# LITTLE ELLINGHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of the Council to be held on  
Wednesday 7<sup>th</sup> January 2026 at 7.30pm at Old School Hall, Little Ellingham

Miss L Dawson  
Clerk to the Council

Published: Friday 2<sup>nd</sup> January 2026

*Little Ellingham welcomes the public and press to its meetings. The public and press can address the Council during the Open Forum at the beginning of the meeting. The law does not permit members of the public and press to take part in debates.*

## AGENDA

- 1. Open Forum – Public Speaking**
- 2. To consider any applications for co-option for the 1 vacancy**
- 3. To accept apologies for absence**
- 4. Register of Interests – to declare personal or prejudicial interests in items on the agenda**
- 5. To approve the minutes of the Parish Council meeting held on 5<sup>th</sup> November 2025**
- 6. Financial Update**
  - 6.1 To receive accounts, budget comparison, and bank reconciliation.
  - 6.2 To consider the 2026-2027 budget and approve the precept.
  - 6.3 To approve the payments and receipts, as presented and any additional payments received before the meeting:

Company	Description	Net	Vat	Gross
<b>PAYMENTS</b>				
Unity	Service Charge 31/01/26	£6.00	£0.00	£6.00
Unity	Service Charge 28/02/26	£6.00	£0.00	£6.00
Unity	Service Charge 31/03/26	£6.00	£0.00	£6.00
Village Hall	Hall Hire 7/1/26	£12.00	£0.00	£12.00
Ravencroft Tree Services	Tree Risk Assessment	£270.00	£54.00	£324.00
Staff Costs	Months 10 & 11 & 12	£771.84	£0.00	£771.84
Nigel Waters Hardware	New noticeboard keys & locks	£11.35	£2.27	£13.62

- 7. Planning**

- 7.1 To consider any planning applications received from Breckland District Council prior to the meeting.
    - 7.1.1 PL/2025/1771/FMIN, Proposal: Proposed wastewater treatment works facility refurbishment. Site: Rookery Farm, Attleborough Road, Little Ellingham. Deadline for response extended to 8<sup>th</sup> January 2026.

**8. Newsletter**

8.1 To consider items for Volume 77, to be published March 2026.

**9. Policies & Administration**

9.1 To receive an update on the gov.uk website and emails.

9.1.1 To agree the theme and colour scheme for the new website.

9.2 To consider membership to Community Action Norfolk.

**10. Highways / Roads / Footpaths / Hedges / Trees**

10.1 To receive an update on recent highways reports.

10.2 To receive the SAM2 report.

10.3 To receive an update on the tree survey carried out 3 December 2025, price reduced to £270.00 + VAT.

10.4 To consider the TTSR grounds maintenance quote for Village Greens & Church Avenue, Total cost for 2026 £884.52 + VAT, £98.28 + VAT per visit, May to October, 3 weekly visits (9).

10.5 To note that no response from NCC Highways has been received regarding the installation of bus stop, and cancellation of bus service.

**11. Correspondence**

11.1 To receive NCC Parish reports from Cllr Edward Connolly, circulated.

**12. To receive updates and discuss any actions relating to Pilgrim Food's.****13. Items for the next meetings agenda.****14. To confirm date of next meetings, beginning at 7.30pm at Old School Hall.**

Wednesday 4<sup>th</sup> March 2026, Wednesday 6<sup>th</sup> May 2026.