

Explanation of variances – pro forma

Name of smaller authority: Little Ellingham Parish Council 24/25
County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,242	5,603				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	5,000	5,000	0	0.00%	NO		
3 Total Other Receipts	139	127	-12	8.81%	NO		
4 Staff Costs	1,999	2,585	586	29.33%	YES		May & June 2024 locum paid £20 per hour. A new Clerk started in July 2024 with increased hours of 16 per month previously 13.25 per month. February & March 2024 no payroll was run. Hourly rate for 23/24 £14.75. Hourly rate for clerk in 24/25 £15.33 due to NJC pay scale increases.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,778	3,638	1,860	104.58%	YES	1,860	Newsletter production started again since covid 126.98. £1100 ad-hoc work carried out on trees. Grass-cutting expenses increased from £150.00 23/24 to £810.00 in 24/25.
7 Balances Carried Forward	5,603	4,506				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,603	4,706				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	11,461	11,461	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable